

ARCHITECTURE REVIEW COMMITTEE - PROJECT SUBMISSION FORM

PLEASE SUBMIT THIS FORM TO A MEMBER OF THE VILLA PARADISO BOARD (Jan Weis, Patty Lombardo, or Alice Nieves) WHO WILL LOG AND FORWARD TO THE ARCHITECTURAL COMMITTEE

It's important that your form and attachments be sent via email so that it's easy to forward on to the committee members, many of whom are seasonal. Please provide as much detail as possible, preferably in PDF Format. Useful information would include project details, contractor design and quote, detailed sketch w/dimensions, and sample pictures. Contractor license # and insurance required.

DATE: _____ SUBMITTED BY: _____
(Must be Property Owner)

ADDRESS: _____

CONTACT INFORMATION: EMAIL: _____ TELEPHONE _____

PURPOSE OF PROJECT: _____

SCOPE OF PROJECT: _____

CONTRACTOR NAME AND LICENSE: _____

ANTICIPATED START DATE: _____ COMPLETION DATE: _____

PROJECT DETAIL:

Submitter Signature _____ Print Name _____

APPROVED _____ DENIED _____ DATE _____